

All candidates must fill out the **online application**, with possible upload of the letter of acceptance issued by the host institution, through the Mobility-Online platform, scrupulously following the instructions.

The first part of the application involves the <u>submission of the application</u> only and will be active until 13.00 on Thursday 12 June 2025. Only those enrolled in Ph.D. courses, first and second level university masters, and specialization schools must also integrate the application with the <u>letter of their supervising professor</u> (the appropriate form can be downloaded directly from <u>the section of the University website dedicated to</u> <u>international mobility</u>).

IMPORTANT NOTES

- We invite you not to start filling out the application close to the deadline. Any problems reported on the day of the deadline of the call may not be resolved in time for the submission of the application

- Once submitted, the application will no longer be editable



1) Access the <u>online form</u> with your University credentials (tax code and password): <u>https://www.service4mobility.com/europe/BewerbungServlet?identifier=PAVIA01&kz_bew_pers=S&kz_bew_ar</u> <u>t=OUT&aust_prog=SMP&sprache=en</u>

	/ERSITÀ DI PAVIA
Rest To enter this sid Sign in to the The High-End Standard Software for the web-t and all type UNIVERSITY	ricted area te please proceed with login e service Mobility-Online Second Management of international educational cooperation is of academic mobilities.
Username Enter your username Password Enter your password Sign in	If you are a Teacher / Student / Ex Student: Forgot your password? If you are a student not enrolled yet: Forgot your password?
Corso Strada Nuova,	, 65 Pavia - URP +39 0382 989898



2) The "<u>Application details</u>", "Personal details" and "<u>Study at home institution</u>" sections will be pre-filled and cannot be modified.

The only editable fields are "Gender" and "Study field".

APPLICATION FORM for exchange program Erasmus (SMP)		UNIVERSITÀ DI PAVIA
All fields marked with (*) must be co Application details Personal details Study at home institution Academic reasons and recognition	mpleted. Application details Type of application * Incomings Outgoings Type of person * Student Oreacher Evaluate Decrements	
	Erasmus (SMP) Academic year * 2025/2026	 ✓
		Cancel application Continue



Step 1

APPLICATION FORM for exchange program Erasmus (SMP)		UNIVERSITÀ DI PAVIA
All fields marked with (*) must be co	mpleted.	
1 Application details 🖌	Personal details	
 2 Personal details 3 Study at home institution 4 Academic reasons and recognition 5 Declaration of consent 	Fiscal Code * Matriculation number / Student number * Last name * First name *	
	Date of birth * Place of birth * Pavia	
	Country of birth * Italy Gender * Male • Female • I prefer not to say	~
	Nationality * Italy	~
	E-mail address *	
	Same e-mail address for verification	
powerd by		Previous Continue



Step 1

APPLICATION FORM for exchange program Erasmus (SMP)		UNIVERSITÀ DI PAVIA
All fields marked with (*) must be co	mpleted.	
Application details	Study at home institution	
2 Personal details 🗸		
3 Study at home institution	Country of the home institution	~
Academic reasons and recognition	Home institution *	
5 Declaration of consent	PAVIA01 - UNIVERSITÀ DEGLI STUDI DI PAVIA	~
	Study field *	
	Management	~
	Study level *	
	First cycle / Bachelor's or equivalent level (EQF-6)	~
		Previous Continue



3) In the "<u>Academic reasons and recognition</u>" section you will have to indicate:

whether you intend to carry out the mobility before or after obtaining the degree. If you intend to carry out the internship before obtaining the degree, you must also indicate how you expect it to be recognized upon return;
Expected topic of the internship and personal reasons for taking part in the mobility period.

APPLICATION FORM for exchange program Erasmus (SMP)	1	UNIVERSITÀ DI PAVIA
All fields marked with (*) must be c	ompleted.	
1 Application details <	Academic reasons and recognition	
2 Personal details 🗸		
3 Study at home institution	Do you plan to do the traineeship after obtaining your degree? *	
Academic reasons and recognition	Topic of the planned internship and personal reasons for taking part in the mobility period *	
5 Declaration of consent		
		0 / 10000
powered by		Previous Continue



Step 1

APPLICATION FORM for exchange program Erasmus (SMP)	UNIVERSITÀ DI PAVIA
All fields marked with (*) must be con	ipleted.
● Application details ✓	Academic reasons and recognition
2 Personal details	
3 Study at home institution	Do you plan to do the traineeship after obtaining your degree? * Yes No
4 Academic reasons and recognition	How do you expect your traineeship period to be recognized upon your return? * O Curricular internship included in the study plan
6 Declaration of consent	 Research for the thesis Another activity included in the study plan
	Regardless of the option selected, it must be part of your study plan and enable you to earn credits contributing to the attainment of your degree.
	Topic of the planned internship and personal reasons for taking part in the mobility period *
	0/10000
powered by	Previous Continue



4) After completing the first part of the application, you will have to confirm the data entered and that you have read the information on the processing of personal data, and you can send the form by clicking on "<u>Send application</u>".

Please check the information carefully. Once the application has been sent, it will no longer be possible to modify it in any way.

APPLICATION FORM for exchange program Erasmus (SMP)	UNIVERSITÀ DI PAVIA
All fields marked with (*) must be con	Declaration of consent
 Personal details Study at home institution Academic reasons and recognition Declaration of consent 	 I confirm that all details given in the application form are correct and complete * I agree with saving and the distribution of my details to help improve Erasmus program * The personal data will be treated only for the purposes of the Erasmus+ Program, eventually including communication to the Erasmus+ National Agency, to the host University and to the European Commission, according to the regulations set by the European General Data Protection nr. 2016/679.
powered by	 I acknowledge that, due to the security settings and spam filters of e-mail providers, the registration completion invitation e-mail may be directed to the spam or junk mail folder. By submitting the application, I assume responsibility for checking all the folders in my email inbox, and I absolve the International Mobility Unit from any liability arising from a failure to complete the application. *
Action successful! Thank you for your application! You will receive	re an e-mail in a few minutes containing all necessary information regarding further steps. Please make sure to also check your spam folder.

A few minutes after sending it, you will receive an e-mail from <u>noreply@unipv.it</u> and with the subject "<u>COMPULSORY registration for Erasmus Traineeship 2025/26</u>" (also check your junk/spam inbox) to complete your application in Mobility-Online.

We invite you to carefully follow the instructions contained in the e-mail and also available on the <u>section of the</u> <u>University website dedicated to international mobility</u>.